

FRITWELL PARISH COUNCIL (FPC)
Minutes of Meeting held at the Village Hall on 10th October 2023 at 7.00pm

Present: Councillors Jonathan Boyce – Chair (JB), Marc Beeneey- Vice Chair (MB), Simon Kimber (SK), Polly Foster (PF), Ray Hood (RH) , Daniel Kimber (DK), Rebecca Green (RG) and Kelley Hood – Clerk (KH)

Please note: The Parish Council Log can be located on the Parish Council Website and details all actions and status.

1) Welcome, Introductions and Apologies

1.1 Apologies received from District Cllr Reeves. No apologies received from Cllr Arash Fatemian

2) Declarations of Interest

2.1 Cllr Boyce noted that he had an interest in any matters discussed involving the village pond or the enforcement relating to a neighbouring property.

2.2 Cllr Foster has an interest in any matters discussed involving Lagan Homes as a neighbour of their property.

3) Public Participation

Nothing raised by any member of the public

4) Approval of Minutes of Meeting held on 15th June 2023

4.1 All Councillors agreed to accept the draft minutes as a true and accurate reflection of the meeting held on 15th August 2023. Proposed by MB, seconded by RH and agreed by all. The minutes were signed by JB.

5) Matters arising from the Minutes (not covered by the agenda)- (refer Parish Council log)

5.1 Speed Watch- We now have 11 volunteers and applied to TVP programme. Expect first Speed Watch programme to launch Late September/October now moved due to everyone requiring training and examination. JB to investigate how to facilitate this in terms of block training in village hall etc.

5.2 JB to speak to Mr Surman regarding speed of tractors through village

5.3 JB raised the issue of resilience within the Parish Council for back ups to those with responsibilities to ensure there is cover at all times

6) Local Councillors Reports

6.1 Cllr Reeves sent a reminder about the Cherwell District Council Plan 2040 but no other reports received by him or Cll Fatemian

7) Financial Matters

7.1 Current Financial Report and spending since last meeting were agreed by all.

7.2 Resident suggested the possibility of moving some of the savings into a higher interest account. KH to investigate further

7.3 Actions for JB and MB to get necessary equipment and access to authorise payments

8) Anglian Water

8.1 Resident shared that tankers are going past houses during the night. Anglian Water said they would contact the 3rd party to cease action at night which was initially adhered to. However, this has since returned to the previous state.

8.2 Anglian Water had previously confirmed attendance at this Parish Council Meeting but then declined. There is a further meeting planned for 21st November and JB requested that residents submit any questions to him or the Clerk. clerkfritwellparishcouncil@gmail.com

8.3 Agreed questions are.

1. When will the constant stream of tankers along East Street stop?

2. What is the long term and suitable waste treatment and surplus water management solution for Fritwell? We have 28 more houses coming online and we noted Anglian made no significant objections to the application. What impact will this have on the current plan?

3. Do some of the issues lie with OCC? If yes, what can we do to help?

4. What are the discharge statistics?

5. What is the historic calculation for capacity and how is that factoring in all of the new developments

9) Bus Service

9.1 PF updated on the proposed bus service that she had consulted a number of elderly residents who were more keen that the ability bus was not stopped as they use that service. However, there is a requirement that a good cross

section of the residents of Fritwell are consulted and have the opportunity to offer their comments. Please submit any comments or feedback on the proposal including preferred destinations and times etc to PF directly or via the Clerk at clerkfritwellparishcouncil@gmail.com

10) Community Participation

- 10.1 Fritwell school was consulted and have agreed that through their gardening club, children and parents will adopt a village gate and plant a variety of bulbs. Two options were proposed
1. Plants the bulbs directly into the verge behind the gates
 2. Plant the bulbs into troughs to be situated in front of the gates
- Option 1 was proposed by RG and seconded by SK and agreed by all.

11) Cala Pledge

- 11.1 PF reported that upon speaking to the representative of Cala that the footpath intended for resurfacing would be done in tarmac. This is not in line with the correct materials for footpaths and will therefore be pursued further.
- 11.2 Resident raise the fact that any Cala pledge money should be used against items that benefit the village as a whole.
- 11.3 Current suggestions remain as
1. Fritwell Footpath #6
 2. Zipwire & Installation for the Playing Fields
 3. Repair & resurface Church Way or part fund
 4. School projects
 5. Road/Footpath cleaning

12) Village Maintenance

- 12.1 No further update
- 12.2 Raghouse Lane – Reported to OCC, they cannot act as the land is unadopted, therefore it is unfortunate that no further action can be taken. However, it has since been reported that someone may be living in the horsebox which would require further investigation. Resident also reported that the land may infact be claimed which, if proven, would mean there is nothing further anyone could do.

13) Planning Matters:

Review recent and current applications and report on other planning issues.

- 13.1 23/02676/LB for outside kitchen area on East Street planning has support of Parish Council. Proposed JB, Seconded SK

14) Correspondence

- 14.1 JB spoke about the Cherwell Local Plan consultation which is currently underway. Fritwell is only mentioned concerning the 28 new homes being built and the fact that as a village we have been downgraded from Cat A to Cat B. Fritwell Parish Council will not be sending any response to the plan.
- 14.2 Townwell End resident reported that the hedge trimming is still not sufficient. JB to contact CDC to rectify
- 14.3 St. Olave's Church Yard maintenance has now been adopted by CDC
- 14.4 The weeds coming through from the adjoining paddock to the Lawn Cemetery have now been removed with a plan in place for any ongoing removal.

15. Any other Business

- 15.1 MCNP – Dates have been offered for a meeting with Martin Lipson but a venue and confirmed date is still required
- 15.2 JB reported that there is the intent to provide updates from the Playing Fields and the Village Hall as a general information sharing exercise
- 15.3 JB shared that the bus stop is to be removed a restored before replacement following an accident recently in the village. There is also a new bin to be installed and the excess that was paid on the insurance policy is being looked into by the solicitors to be reclaimed by the other party involved in the accident.
- 15.4 Proposed 2024 dates for PC meetings were shared and will be revised to reflect requirements for AGM/APM and Precept reviews etc. New dates have been shared with the Cllrs for review.
- 15.5 General FPC website updates are to be reviewed with Rob Jones

16. Dates of next meetings:

Date of next meeting moved from 12th December to proposed 16th January

9:00 pm Meeting Closed

Parish Council Log

Actions not covered in meeting and closed actions. Closed actions will move to Closed tab on Log

ACTION	Minutes Date Ref	ASSIGNED TO	DATE ADDED	STATUS	DATE COMPLETE	NOTES
Notice Board - MB will liaise with DK for installation	15-Jun-23	MB	15-Jun-23	In Progress		Notice boards have been delivered, update on installation is required with DK. Look at site 15 Oct
Review website for changes with Rob Jones	10-Oct-23	SK	14-Oct-23	Open		
Agree action on outstanding planning applications – JB suggested keeping a close eye on 23/00711/OBL that prior planning is not breached due to further submissions	15-Jun-23	JB	15-Jun-23	In Progress		Ongoing. Letter sent to Planning Officer and acknowledged. Continue to monitor until FPC know who will be responsible for maintenance. CDC have responded but planning officer in charge will refer the enquiry to the agents for Cala who will feed back to the Parish Council before 20th October
Consider publicity approach encourage younger residents of the village to attend a PCM	15-Jun-23	ALL	15-Jun-23	In Progress		JB spoke to Jon Jeffries at Fritwell Primary School. Enthusiastic reception.
Public Space Protection Order for the Playing field for dogs running on fields and soiling – requires investigation	15-Jun-23	JB	15-Jun-23	In Progress		Police and dog warden said only way to prevent is to put a public space protection order. There have been several areas identified that could be provided for dog walkers instead. POP sent to Playing Fields for evaluation
Replacement sign for The Lane	10-Oct-23	JB	01-Oct	In Progress		Need to chase OCC for signage again
Fritwell Village Sign missing	15-Jun-23	JB	Nov-22	In Progress		Need to chase OCC for signage again
Resubmit issue of blocked gully on East Street	10-Oct-23	JB	Oct-23	In Progress		OCC closed this as an issue but it has not been done
PF to investigate the possibility of protecting the Playing Fields with a Local Green Space protection order via the Neighbourhood Plan	15-Jun-23	PF	15-Jun-23	Complete	21-Aug-23	Submitted to MCNP.
MNCP Thank you for support	15-Aug-23	JB	05-Sep-23	Complete	10-Oct-23	JB to thank the 3 people in person at the next meeting for the Playing Fields
Application for Kings Portrait	15-Jun-23	KH	15-Apr-23	Complete		Email received to notify councils who qualify can apply for portrait of King Charles. No further information received as of 13 Oct. Response sent back to original email submission. Placing on hold until any further information is sent through. No further action
Transfer of maintenance of Church yard	15-Aug-23	JB	10-Jul-23	Complete		Transfer discussed, further actions Rev. to supply other church yards maintained by CDC to review level of service JB to investigate the insurance cover CDC have now taken over the cutting JB has sent a letter to CDC regarding the take over
Correspondence - Issue with overgrown weeds on relatives gravestone in cemetery.	15-Aug-23	JB	22-Jul-23	Complete		Paddock owners have agreed that contractor can keep the edges maintained such that the overgrowth does not impact the gravestones
Response to planning application 23/02080/F	10-Oct-23	RG	05-Sep-23	Complete	19-Sep-23	Response added to website
VAT Return	10-Oct-23	KH	23-Aug-23	Complete	15-Sep-23	VAT reclaim done - funds received
RG raised the subject of using zoom for future meetings. October will be selected as a pilot, possibly December also to help increase attendance	15-Jun-23	SK	15-Jun-23	Complete		Further consideration to this but Councillors currently erring on the side of not progressing this, but willing to pilot December 2023 meeting. SK purchased an Owl for 360