

## FRITWELL PARISH COUNCIL

### Minutes of Meeting held at the Village Hall on 12<sup>th</sup> September 2022 at 7.00pm

**Present:** Councillors Polly Foster (Chair), Gillian Simmonds, Marc Beeney, Jonathan Boyce, Cllr Arash Fatemian (OCC), Clerk (Sharlene Williams) and 8 members of the public

#### 1) Welcome and apologies

The Chair welcomed all and started the meeting with a two-minute silence in honour of HM Queen Elizabeth II. Apologies from Cllr Sheila Ultsch and Cllr Eddie Reeves (CDC)

#### 2) Declarations of Interest

Cllr. Boyce noted that he had an interest in any matters discussed involving the village pond or the enforcement relating to a neighbouring property.

#### 3) Public Participation

Residents brought to the attention of the councillors that there are three broken stiles near Goose Farm and Heath Farm. One resident said he would check his stile (one of those noted as broken) but commented that he believed it was damaged by improper use by residents. Another resident offered to talk with owners of Heath Farm about their stile.

7.15pm Cllr Arash Fatemian arrived.

#### 4) Approval of Minutes of Meeting held on 11<sup>th</sup> July 2022

All Councillors agreed to accept the draft minutes as a true and accurate reflection of the meeting held on 11<sup>th</sup> July. Proposed by Cllr Simmonds, seconded by Cllr Beeney and agreed by all. The minutes will be signed by Cllr Foster after the meeting.

#### 5) Matters arising from the Minutes (not covered by the agenda)

**5.1** Fence between the 2 blind bends near the beginning of Raghouse Lane still an issue of concern for the village. Cllr Fatemian reported that he has no update and is still awaiting further response.

**5.2** Cllr Boyce confirmed he is now a 'Super User' on Fix My Street. He urged residents to contact him via phone or email if they are aware of any potholes.

**5.3** Cllr Ultsch had an update from Anglian Water (read out by Cllr Foster).

*After surveying along North Street and down East Street, there is some evidence of clean water infiltration on North Street. This has been passed onto our partners to be fixed. The repair work shouldn't be disruptive, as this is quite simple to fix, and I will update you on how the work goes. Obviously, we haven't had very much rainfall at all in recent months. This makes checking for rainwater infiltration difficult at the moment- although luckily it also means it shouldn't be an issue currently- but the team will keep an eye on this, and I'll update you on this work too. (30<sup>th</sup> August 2022).*

**5.4** Cllr Foster reminded councillors to look into relevant training courses – go to OALC website.

**5.5** Kings Head- Cllr Beeney said the enforcement team at the District Council are still looking into the enforcement and carrying out a Public Interest Survey.

**5.6** A resident had asked the Clerk to look into a tree application for 68 East Street and see whether the Parish Council were informed of it. The Clerk checked this, and the Parish Council were not sent anything relating to this matter.

**5.7.** In the last Parish Council meeting, residents were asked to submit their details to the Clerk if they wished to be added to the Parish Council mailing list. They would then be sent a GDPR form to complete. The Clerk confirmed this had been completed for all residents that had requested to be added.

## **6) Local Councillors Reports**

Cllr Fatemian (OCC) had his report shared on the projector screen for all councillors and residents to read. Issues covered included:

**6.1 Clarification of S106 Developer funding for schools.** S106 funding from the Cala development could not be given to Fritwell Primary School. The funding is for where additional capacity is needed and Fritwell has spare capacity. The money cannot be used for staffing costs. A resident asked if a developer could make a voluntary contribution to the school. Cllr Fatemian said that they could but would also need to pay the S106 money in addition. There was a discussion about Fritwell Primary School, the large classroom sizes and the fact it needs more funding for staffing such as teaching assistants.

**6.2 20mph speed limit in villages** Fritwell to be included in the first tranche which should take place this calendar year, followed by North Aston and Somerton. Bucknell due for implementation in October.

### **6.3 Other current OCC issues**

Debate about imposition of vegan meals at council meetings etc. versus locally produced food and support for farming.

Further investigation of implementation and cost of providing gender-neutral toilets in council owned buildings. Consultation on the draft Central Oxfordshire Travel Plan on Let's Talk Oxfordshire.

(full report from Cllr. Fatemian can be found on FPC website)

## **7) Financial Matters**

**7.1** Cllr Simmonds explained where spending had been made and that a VAT claim had been submitted.

**7.2** Cllr Boyce asked for approval of a second brown bin for the cemetery. Cllr Foster said this would be looked at when it came to budgeting for next year.

**7.3** Payments, receipts and transactions from the last PC meeting were approved - proposed by Cllr Simmonds and seconded by Cllr Foster, agreed by all.

**7.4** Cllr Foster will send a list of stationary needs to the Clerk for purchase using the Clerk debit card.

**7.5** Cllr Simmonds said she will be doing a quarterly review of the finances at the end of September.

**7.6** Cllr Foster suggested that the Parish Council purchase two notice boards to be put in the village and asked if any money was available from OCC councillor's Local Priority Fund. Cllr Fatemian asked Cllr Foster to put this to him by the end of December. PC councillors will look at costs and prepare a bid.

**7.7** Cllr Simmonds to contact Village Hall Committee about the 25p discrepancy on the last invoice sent to the Parish Council for hall hire.

## **8) Planning Matters**

Cllr Foster talked through the planning spreadsheet and explained the current status of applications.

### **8.1 Planning application 22/02046/F- Inkerman House, Somerton Road.**

Cllr Foster asked if there were any comments that councillors would like to put into the planning portal regarding this retrospective planning application. Councillors all said 'no' although it was noted that this is the fourth retrospective application relating to this property.

### **8.2 Planning application 22/02620/REM- 69 North Street**

To save time at this meeting, councillors agreed to discuss this application outside of this meeting

### **8.3 Planning application 22/02654/F- 69 East Street**

As above, councillors agreed to discuss this application outside of this meeting

### **8.4 Planning application 22/01952/SO & 22/01807/OUT- Land adjoining and at 81 North Street**

Retrospective approval is needed for the comments submitted by the Parish Council for this application, following the discussion at the last PC meeting. Proposed by Cllr Foster, seconded by Cllr Simmonds, agreed by all.

**8.5** Cllr Foster reported that she had attended a pre-planning meeting with the architect and representatives of the Village Hall Committee about plans for the new Village Hall. There was some discussion about whether to invite the Chair of VHC to give an update at our next meeting. A resident informed the council that an update was going out on the VH website for all residents and so the matter was deferred to a future meeting when VHC were further along with the plans.

## **9) Mid-Cherwell Neighbourhood Plan Review**

Cllr Foster explained that the Neighbourhood Plan (MCNP) needs to be reviewed every 5 years and that the PC needs to submit initial thoughts and ideas for changes to the MCNP Review working group.

(8.15pm Cllr Fatemian left the meeting).

Cllr Foster invited residents to join the discussion and some ideas and thoughts that came up as being important were;

- Climate change
- Energy efficiency and helping the elderly
- Transport for villagers

Policy PD1: Development at Category A Villages

- Could put in 'providing sustainable transport'

A resident asked if we could challenge being a category A village? There was a discussion around this topic and that it may be included in the Cherwell Local Plan Review.

A resident asked about Local Green Spaces and what we had in the village. Cllr Foster explained where they are and that a further Local Green Space had been submitted to the Cherwell Local Plan Review. There was a discussion around whether the Parish Council could add any more land, and where this potentially would be.

Cllr Foster explained that once the Neighbourhood Plan was drafted, there would be further consultation with the residents. Cllr Boyce said it would be good to have a dedicated meeting for residents to be consulted and Cllr Foster agreed and said this would happen once a draft was in place.

Cllr Boyce suggested a young resident come along to the meeting and give their ideas, rather than having just those of the older population.

Cllr Boyce to take action to update the website and the section for the Mid-Cherwell Neighbourhood Plan Review. Clerk to send links to the PC mailing list and urge residents to send their comments and ideas.

## **10) Winter Preparations**

Item moved to the November Parish Council meeting.

## **11) Cemetery**

Item moved to the November Parish Council meeting

## **12) Village Maintenance**

No updates.

## **13) Correspondence**

Due to time constraints, it was agreed that correspondence received should be dealt with directly by councillors or referred to the next meeting.

**14) Any other business**

Thanks were given to the Clerk, who will be leaving at the end of September 2022.

**Date of next meeting- 14<sup>th</sup> November**

**Meeting closed 9.10pm**